

REPORT OF THE THAMES VALLEY PARENT INVOLVEMENT COMMITTEE

2018 January 11
6:37 p.m. to 8:44 p.m.

MEMBERS

M. Bayes, Parent Member
J. Bugorski, Parent Member
K. Frisa, Parent Member
A. Malcolm, Parent Member
J. Pollard, Parent Member
C. Rahman, Parent Member
S. Vries, Parent Member
A. Willsher, Co-Chair, Parent Member
A. Enriquez-Johnson, Community Member
M. Flumerfelt, Principal, Thames Valley Secondary School
Administrators' Council
C. Cordes, Principal, Thames Valley Administrator's
Committee Elementary
R. Kuiper, Superintendent
R. Tisdale, Trustee

Regrets from Members:

L. Gonzalez, Thames Valley Council of Home & School
Associations
J. Holt, Parent Member
L. Honsinger, Co-Chair, Parent Member
J. Jacob, Community Member

ADMINISTRATION & OTHERS

B. Cumming, Secretary, Learning Support Services
H. Gerrits, Manager, Early Years (-6:57)
E. Fahmy, Parent Engagement Lead
D. Parson, Parent (by phone)
S. Doxtator, Parent (+6:45)
B. Williams, Corporate Services

1. CALL TO ORDER

A. Willsher called the meeting to order at 6:37 p.m. in the Katherine Harley Room, Education Centre.

Round table introductions were completed. Sincere appreciation was extended to outgoing parent and community members whose term of office ended 2017 November 30.

2. CONFIRMATION OF AGENDA

The agenda, as amended, was approved by motion.

3. CONFLICTS OF INTEREST – none declared

4. MINUTES OF THE MEETING FROM 2017 OCTOBER 12 - provided for information

5. BUSINESS ARISING FROM THE MINUTES OF 2017 OCTOBER 12 – none

6. REPORTS AND PRESENTATIONS

a. Resource Bins Update

H. Gerrits provided, for information and discussion, the costing for resource kits/bins to be used for child care during TVPIC events. The rationale for creating resource bins was outlined.

In response to a question, H. Gerrits described the sanitizing protocol that will be used following the use of the items in the bins.

The following motion was moved and CARRIED:

THAT up to \$5,000 be allocated for the purchase and creation of resource bins to be used for child care during TVPIC events.

A. Willsher asked H. Gerrits to provide a follow up report in the future once the bins have been resourced and in use.

A. Willsher welcomed Sue Doxtator to the meeting noting her interest in filling the vacant Indigenous Parent Member seat. S. Doxtator introduced herself.

7. MEMBER UPDATES FROM TVDSB REPRESENTATIVES (Standing Item)

a. Director of Education/Delegate

R. Kuiper provided an update on activities at the board.

Posters, highlighting high level results of the parent engagement online survey, were distributed. Next steps for the Parent Engagement Review Committee were shared.

Parent Engagement Lead, Eaman Fahmy, was introduced. E. Fahmy highlighted her current activities noting the literature review that is underway.

R. Kuiper further reported strategic planning is underway and advised Susan Mark started in January as the Superintendent of Facility Services and Capital Planning.

R. Kuiper advised a new School Council procedure has been drafted and will be moving forward to the Policy Working Committee for review, followed by an invitation for public input. Committee members asked questions of clarification and provided input based on the draft copy of the procedure that was provided to them in advance of the meeting.

R. Kuiper shared information about the IN Conference scheduled for 2018 February 10 at Saunders Secondary School. Autism Education and Intervention Specialist, Kelly Rogers will be the keynote speaker. The conference is for parents, educators and community partners. Go to <http://bit.ly/2p0JAgD> to register.

b. Trustee

On behalf of the Board of Trustees, R. Tisdale extended sincere appreciation to members of the committee for their participation on the Thames Valley Parent Involvement Committee.

Discussion considered S. Doxtator's appointment to the Thames Valley Parent Involvement Committee. R. Tisdale advised on the process in the TVPIC Bylaws.

The following motion was moved and CARRIED;

That Sue Doxtator be appointed to the Thames Valley Parent Involvement Committee as the Indigenous Parent Member for the term ending 2018 November 30.

R. Tisdale reported the Board Elections took place on December 1, 2017. As a result of the elections, M. Reid continues as Board Chair, A. Morell the Vice-Chair, J. Bennett the Chair of the Program and Schools Services Advisory Committee and C. Goodall the Chair of the Planning and Priorities Advisory Committee. R. Tisdale continues as the Past Chair.

Policies and procedures out for public input were outlined; public input may be provided through the board website. The Executive Compensation Framework currently posted for public input was described.

An update was provided on the current strategic planning process noting community consultation sessions scheduled for February 2018.

8. TVDSB ADMINISTRATION, TVCHSA, and COMMUNITY REPORTS (STANDING ITEM)

a. Thames Valley Administrators' Committee – Elementary

C. Cordes reported Term 1 report cards in elementary will go out February 9. She described how the Kindergarten and Grade 1-8 report cards have changed. She further reported on the PA day scheduled for February 19 noting teachers will be working on assessment and evaluation; and described the professional learning that continues to focus on mathematics.

b. Thames Valley Secondary School Administrators' Council (TVSSAC)

M. Flumerfelt reported assessment and evaluation also is a focus in secondary. M. Flumerfelt highlighted discussions at the recent TVSSAC meeting including the need to raise awareness of the Dual Credit Programs such as School Within a College and School Within a University; budgetary concerns related IT costs at schools.

c. Thames Valley Council of Home and School Associations

A written report was provided in advance of the meeting describing the activities of the Thames Valley Council of Home and School Associations. It was noted the November General Meeting was well attended. Looking ahead, D. Pushor, a parent engagement expert from Curriculum Studies at the University of Saskatchewan will be coming to Thames Valley. Planning for the 2018 April 27-28 OFHSA Conference continues.

d. Community Member Reports

A. Enriquez-Johnson reported the London Middlesex Local Immigration Partnership (LMLIP) recently launched the #AllAreWelcomeHere campaign to promote the message Londoners welcome everyone to our community. Signs are available in English and French and are available through A. Enriquez-Johnson or E. Fahmy. Activities of the campaign were described, noting the wider social media campaign – 1000 Acts of Welcoming – will be initiated at the end of the month. Parents and School Councils were encouraged to become involved to promote welcoming school communities.

9. REPORTS FROM MEMBERS ON TVPIC SUBCOMMITTEES (STANDING ITEM)

a. Event Planning

A. Willsher provided an update on the 2017 November 8 Parent Event noting approximately 230 attended. Appreciation was extended to presenters.

Discussion considered the hosting of an Annual General Meeting event to strengthen ties between TVPIC and School Council Chairs.

Members will be polled to determine their interest in joining this committee.

b. Membership

There currently are two City of London parent vacancies for TVPIC membership. A call for membership will go out in January. R. Kuiper described the process for bringing on new members.

It was agreed that a Membership Committee be struck to begin the process. Members will be polled to determine their interest.

Discussion also considered the role of Vice-Chair. As per the minutes of the 2017 October 12 TVPIC meeting, committee members will be polled regarding nominations for the position of Vice-Chair.

c. Finance

D. Parson reviewed the budget.

A. Willsher advised L. Gonzales requested consideration that her registration fee for the 2017 November 11 conference be approved.

The following motion was moved and CARRIED:

That L. Gonzales be reimbursed \$70 for the 2017 November conference registration.

It was noted that going forward, conference expenses must be approved in advance of the expenditure as per the board's procedures in this regard.

Discussion considered the use of the surplus Parent Engagement Funds and the development of an application process to disperse some of these funds. In response to concerns, it was noted it will be a very simple process. A. Willsher will send out information about the application process used previously in preparation for more discussion at the February meeting. A sub-committee will be established to review applications. Members will be polled to determine their interest.

TVPIC is seeking new members to sit on the Finance Committee. Members will be polled to determine their interest. Experience in finance/booking keeping is a benefit, but not required.

10. REPORTS FROM MEMBERS REPRESENTING TVPIC ON OTHER COMMITTEES

A. Willsher described the Active and Safe Routes to School and the Think About It Committees. Members interested in participating on these committees were asked to contact him.

- a. **Active & Safe Routes to School** – no report.
- b. **Think About It** – no report.
- c. **TVDSB Parent Engagement Steering Committee**
Reported under 7.a.

11. TVDSB SUPPORT UPDATES (STANDING ITEM)

- a. **Communications** – no report
- b. **Parent Engagement Lead**
Reported under 7.a

12. CORRESPONDENCE (Standing Item)

Correspondence regarding a Fentanyl Public Education Session hosted by the London Police, OPP and local social service agencies was received. The event will be held January 17, 7 p.m. at the Central Public Library.

13. OTHER BUSINESS

a. Communications Subcommittee

It was agreed to strike a School Councils Resource Committee. Members will be polled to determine their interest.

Concerns were raised by the ongoing issue with TVPIC email addresses; B. Cummings advised she is following up on this.

b. CPF Symposium

S. Vries and K. Frisa reported on the Canadian Parents for French (CPF) Symposium held 2017 October 28. Messaging from the Minister of Education and from keynote speaker S. Nath were shared. The lack of French teachers in Ontario/Canada was highlighted.

Information regarding the funding formula for French as a Second Language was provided. In response to a question regarding the distribution of funds in Thames Valley, R. Tisdale offered to follow up.

c. Chair's Report on Conferences

A. Willsher reported on the Dream Big School Council Training Symposium he attended on 2017 October 28. The event was sponsored by Parents in Education. He noted they have a wealth of resources that are available to anyone (<http://parentsengagedineducation.ca>). Their next Dream Big event is scheduled for 2018 March 4.

A. Willsher further reported on the 2017 November 11 conference sponsored by People for Education noting its value to educators.

14. FUTURE MEETING DATES, SPEAKERS AND LOCATION

2018 February 8, 6:30 p.m.

2018 April 12, 6:30 p.m.
2018 May 10, 6:30 p.m. – conflict with Award of Distinction
2018 June 14, 6:30 p.m.

All meetings will take place in the Katherine Harley Room at the TVDSB Education Centre in London.

15. FUTURE AGENDA ITEMS

- Fundraising FAQ's (May 2014)
- Internal Audits (May 2013)
- Copyright
- Support Document for Parents (Future)
- Webinar (Future)
- TVPIC Volunteer Recognition (Future)
- TVPIC Annual Report (2016 Sept. 8, item #5.e)

16. ADJOURNMENT

The meeting adjourned at 8:44 p.m. by motion.

RECOMMENDATIONS:

That Sue Doxtator be appointed to the Thames Valley Parent Involvement Committee as the Indigenous Parent Member for the term ending 2018 November 30.

A. WILLSHER
CHAIR